



Sturgeon Point Association (SPA) Annual General Meeting - Minutes

August 31, 2014 2:15pm
(following the Mayoral All Candidates Meeting for the 2014 election)

SPA Directors in Attendance: Lisa Vehrs, Judy Haverkort, Jim Milford, Patricia Aspinwall, Jacqui Mutch, Philip Robertson, Maria Marlin, Bob LeCraw, Debra Taylor

Absent: Barb Allan, Chris van Lierop

Minutes

The meeting was brought to order and chaired by Lisa Vehrs, Director, on behalf of Chris van Lierop (President and Secretary) who was absent.

1. Approval of Minutes

- Minutes of the 2013 AGM dated September 1, 2013 were distributed to attendees
- Motion to approve the minutes. Moved: Jean Crighton / Second: Phil Robertson / Carried

2. Trustees Report

Philip Robertson provided an update on behalf of the Village Land Trustees:

- The lands currently held in trust include the following public areas: Public Beach, Upper Wharf, Park in the Woods, and the Leaf dump
- Before the city amalgamated in 1999, Sturgeon Point operated as the province's smallest village and was responsible for maintenance of all the public areas; these areas were also exempt from taxation, and liability insurance was provided by the Village of Sturgeon Point
- When amalgamation occurred, these lands transferred to the City of Kawartha Lakes
- In order to protect these lands, a Trust was set up, comprised of members of the Sturgeon Point community
- Liability Insurance for the use of the lands is provided by the City of Kawartha Lakes
- Management of the lands held in Trust falls under the responsibility of SPA

3. SPA Bylaws

Proposed changes to 2 bylaws were distributed to attendees

a) Section 3 - Board of Directors

- The proposed wording change is as follows: *"Each Director shall be elected to hold office for a three year term, and may be re-elected for one additional three year term."*
- The proposed change would allow SPA Board Members to serve two 3-year terms (instead of one 3-year term), and maintain the optional 1 year additional year, and a mandatory 1 year hiatus before returning to the board
- In response to the question "Why is this change needed?", the response was that 3 years is a relatively short term, and can terminate involvement of people who would like longer term involvement with SPA
- Motion to vote on the wording change. Moved: Jo Breygfoyle / Second: Andrea Muller
- Vote For: Majority / Vote Against: None / Carried

b) Section 19 - Annual Meeting

- The proposed wording change is as follows: *"The annual meeting shall be held during each financial year"*
- The proposed change would allow the SPA Board to consider holding the meeting outside of the summer months (e.g. Thanksgiving weekend)
- Some attendees indicated the wording is too open
- The SPA Board responded that the intent of the proposed bylaw change is to have the opportunity for maximum attendance at the AGM, and this year followed the Sunday Church Service that started at 10:30am, and the All Candidates Meeting that started at 12:30pm and ran slightly past 2:00pm
- Motion to vote on the wording change. Moved: Pauline Davies / Second: Greg Taylor
- Vote For: 24 / Vote Against: 11 / Carried
- An objection was raised that the wording is too vague

Action items:

- Philip Robertson to update SPA Bylaws to reflect the approved wording changes
- Philip Roberston to revisit the changed wording for Section 19 at the 2015 AGM

4. Financial Report

Lisa Vehrs reviewed the financial statement on behalf of Chris van Lierop (President and Secretary):

- The financials reported were the final financials for the 2013 fiscal year (Dec 2012-Nov 2013)
- Total income was \$16,354.67, which was up from the previous year
- The increase was due to record membership, a total of 263 members, which may have been partly due to the ability to pay online via PayPal
- The t-shirts and pennants sold for the 175th anniversary of the Regatta also provided an income in 2013, and there are still some available (contact Lisa Vehrs)
- For expenses, there were slight increases in bank fees (a nominal administration fee is applied to each PayPal transaction) and supplies (which were used for mailing of membership forms), and decreases in expenses for the Social Events thanks to prudent shopping by Judy Haverkort (Director of Social); there was not a cost for the Leaf Dump in 2013, this is being planned for 2014
- Attendees raised concern over timing of the reporting, feeling that discussing 2013 financials at the 2014 AGM wasn't sufficient
- Attendees and former Board Members indicated that in the past, YTD financials were provided at the AGM
- A brief discussion of 2014 YTD expenses indicated that net income is currently at \$4,224.68, we are posting the first revenue-generating year in a few years, and current membership is at 253, driving an approximate \$1,000 decline in revenue vs 2013
- A suggestion was made from attendees to consider donations as a category for SPA to place more emphasis on as a way to enhance revenue
- Motion to approve 2013 financials. Moved: Patricia Aspinwall / Second: Pauline Davies
- Vote For: Majority / Vote Against: none / Carried

Action items:

- SPA Board to include YTD financials in all AGMs moving forward, Bob LeCraw (incoming Secretary) will ensure this is included at the 2015 AGM

5. Social Report

Judy Haverkort provided the following update:

- All events have been well received and well attended
- The Halloween event has become a community event run by volunteers
- We will be looking into a live band for the Civic Weekend Street Dance

Action items:

- Planning for 2015 calendar will commence in the Spring

6. Communications Report

Jacqui Mutch provided the following update:

- Thank you to Patricia Aspinwall for her past efforts and transition of the Communications portfolio
- Thank you to Jamie Wisener for his work on the back end of the SPA website, including PayPal integration
- Online communications moving forward will include keeping the SPA website updated, providing links to the CoKL online resources, and links to the Golf Course, Sailing Club, and Church, as well as regular posts to the SPA Facebook page (all updates will be sent via email, posted on the website and the Facebook page)
- Moving forward we will need to revisit mailing blitzes for membership due to the increase in Canada Post rates
- There is no fee charge to members for online membership registration, there is a nominal service fee charged by PayPal, which is included in the website maintenance fee
- The SPA mailbox has been refurbished and locked to keep cheques secure
- Web statistics indicate the areas of most interest on the website are: calendar, septic rehabilitation, events, and the Salvation Army Food Drive
- There is a new email system, and every communication will include an option to opt out of future communications, in order to comply with the new anti-spam legislation
- Email accounts will be set up for key portfolios on the SPA Board of Directors (e.g. president@sturgeonpoint.com, roads@sturgeonpoint.com) to help with more effective communications

Action items:

- Jacqui is seeking someone to help with Facebook content in 2015

7. Roads & Maintenance

Jim Milford provided the following update:

- Local CoKL employees (Bobcaygeon) have been great to work with regarding maintenance (e.g. potholes, snowplowing)
- SPA continues to deal with the bureaucracy in Lindsay regarding road upgrades
- 4th Street and Forest Rd. repairs are in the plan for 2016, potholes have been filled in the meantime
- Henry street is not currently on the list, and is in terrible shape; when they come to inspect and confirm the work for 4th and Forest, they will look at other streets and add them to the job if feasible
- New signs include a one-way by the Upper Wharf and 2 wrong way signs at Forest Rd & Henry St
- Branches have been cleared to give visibility to signs
- If any road lights are burned out, notify Jim; the request will be passed along to the CoKL, they will wait until there are several lights in the area before they repair them (the minimum number of lights is not known, at one time there were 6); Hickory Beach and Fenelon Falls have the same issue
- If there are tree branches on phone lines, Bell Canada is responsible
- All SPA members are welcome to contact the city directly if there are any other questions or concerns, contact information is on the CoKL website

Action items:

- Jim is scheduling a meeting with the CoKL in September to discuss snow removal for the upcoming winter

8. President's Report

- A summary of 2013 was read by Lisa Vehrs, on behalf of Chris van Lierop

9. Election of New Board Members

- Four members are coming off the board: Chris van Lierop (President), Lisa (Vice President), Patricia Aspinwall (Communications) and Barbara Allan (Director at Large)
- The members that are remaining are: Jim Milford, Judy Haverkort, Bob LeCraw, Maria Marlin, Jacqui Mutch, Debra Taylor and Phil Robertson
- Four new members are being nominated: Sandy Holt, Sue Milling, Trevor Biasi, Stephanie Wall
- Motion to approve nominees. Moved: Pauline Davies / Second: Jean Crighton
- Vote For: Majority / Vote Against: none / Carried

Action items:

- All Board members to stay for the Directors meeting immediately following the AGM

10. Water System Report

Victor Isbrucker provided the following update:

- The previous team of Dave Kennedy, Bob Miller and Don Holloway have left the water system in great shape
- Tom Anders was introduced, Victor and Tom will be assuming responsibility for the system moving forward
- Financial update: \$15,009.83 balance + \$4,300 revenue - \$2,600 expenses has resulted in a balance of \$16,500
- Hydro is \$800 per year, and there are start-up and shutdown costs
- Pumps and motors will fail over time, and will cost approximately \$6,000 to replace
- There are also leaks in the line that require repairs

Action items:

- None

10. Other Business

- Lisa Vehrs thanked all the outgoing Directors for their dedication to SPA

11. Adjournment

- Motion to adjourn meeting
- Moved: Phil Robertson / Seconded: Jean Crighton / Carried