



# Sturgeon Point Association (SPA) 2015 Annual General Meeting - Minutes

August 30, 2015 12:30pm

**SPA Directors in Attendance:** Philip Robertson, Debra Taylor, Judy Haverkort, Jim Milford, Bob LeCraw, Trevor Biasi, Sue Milling

**Absent:** Jacqui Mutch, Maria Marlin, Sandy Holt, Stephanie Wall

## Minutes

The meeting was brought to order and chaired by Phil Robertson, President of the Sturgeon Point Association.

### 1. Approval of 2014 Minutes

- Chris van Lierop was noted as President & Secretary – he was President & Treasurer
- Motion to approve amended minutes: Andrea / Second: Norm / Carried

### 2. Trustee Report

- Phil Robertson spoke on behalf of the Trustees:
- Reminder on the Village Lands Trust – set up 15 years ago, community lands (pubic beach, upper wharf, leaf dump, park and one other undeveloped piece of land)
- Municipal Benefit Trust owned by Trustees: Biz Agnew, Jean Debrisay, Tom Anders, Phil Robertson, Leslie Thomas
- Trust lands currently insured by the CoKL, but there are no taxes on the land
- We are allowed to maintain control of these properties, as long as work in conjunction with the CoKL

### 3. Financial Report

- Started year with balance of \$12,772
- Debits have been \$18,580, Credits \$9,500
- Balance at end of this month is \$3,764
- Accounts payable to Jackett for second stage of Wharf repair, and some other cheques that haven't cleared the account
- Deficit situation \$1,969 as of today, deficit estimated to be \$2860 by end of year
- Memberships are the most important source of revenue, still coming in, may make up for some of the deficit
- Memberships 2014 total 253 paid members, \$12,250 revenue

- YTD: 192 members, YTD \$9,108 revenue
- Biggest issue was the unexpected Wharf repair due to ice damage, totaling \$10,239
- We also had a planned maintenance activity, the cleaning of the Leaf dump, which is done every 7-8 years, cost of \$6,328; the work started in the fall (before the Wharf damage) and we were obligated to pay it on completion this summer
- This is the first year we chose to use online communications (email, website, Facebook) and did not do a hard copy mailing, and we are seeing the impact of this
- Approaching CoKL to determine if there are funds available to recoup some of our expenses
- Motion to approve financial report: Pauline / Second: Heather / Carried

#### **4. Park**

Bob LeCraw provided the following update:

- Playground is well maintained, annual inspection is completed every year
- Jakkett donated screened sand to fill up the sandbox this year
- Will have to spend money next year to top up the wood chips, there will be a cost

#### **5. Leaf Dump**

- In the past the composting of the Leaf Dump has been a potential source of revenue, is this a possibility to offset costs?
- Has been pursued in the past, not successful
- Reminder than only leaves are supposed to be dumped there, other materials are being dumped in there and we need to manage this better
- There is free leaf pick-up by the CoKL, residents should consider taking advantage of that to minimize the impact of the dump
- Are non-members being restricted from accessing the leaf dump? The lock access is only provided to members, and it seems that the quality of materials is better
- The leaf dump does still need to be graded before the fall

#### Action:

- Will determine leaf pick-up dates for Fall 2015 and send a communication to residents of Sturgeon Point

#### **6. Social Report**

Judy Haverkort provided the following update:

- SPA hosts 2 BBQs each year, successful, feed over 200 people each event
- Seeking volunteers to help with BBQ events
- Question: Sales of cottages and houses: do we have a welcome committee beyond these events, eg. A Welcome Wagon, to recoup membership fees
- At the very least, we should be knocking on their door and giving them information about SPA, we ask that all SPA members introduce themselves and the value of SPA
- We will be addressing what we will doing in the Communications Report
- Suggestion that we send an email out more frequently during the year, we do need to get

## 7. Communications

Phil Robertson on behalf of Jacqui (Communications Director):

- The new emailing system is working well. There are 222 subscribers and five communication events (newsletters and updates) have been sent so far this year using the system. All past items are available on the SPA site under “SPA Archives”.
- The SPA site continues to get a steady stream of traffic. The top 5 webpages viewed over the past 2 months:
  1. History
  2. Church
  3. Map
  4. Golf
  5. The Church’s 100<sup>th</sup> Celebration
- Sandy Holt is on board assisting with communications and will be managing Facebook communications in the coming year.
- This past year we did not do physical mail-outs for the membership renewals. With the increased cost of postage it was not fiscally prudent (Approx. cost to mail would have been \$180 + time to merge and collate). Renewal reminders have been included in email updates and that has resulted in some renewals. Bob has mentioned that a good majority of renewals come at events like the Canada Day BBQ. Thanks to Bob and Judy who physically dropped off membership reminders to some cottages later this summer.
- Email addresses have been set up for specific roles and events/projects. This will help keep a historical record of past communications. See sample below:

<b>Portfolio</b>	<b>Email Contact</b>
President	president@sturgeonpoint.com
Roads & Maintenance	roads@sturgeonpoint.com
Memberships & Treasurer	memberships@sturgeonpoint.com
Social	social@sturgeonpoint.com
Upper Wharf Restoration Project	upperwharf@sturgeonpoint.com

- The main SPA mailbox is still used for all enquiries (and there are some interesting ones).
- A brochure is being developed and will be available around the Point. It will provide an overview of what SPA does and details about memberships. The information will be able to be dropped off for anyone new moving into the Point.

## 8. Roads & Maintenance

Jim Milford provided the following update:

- Potholes have been filled a couple of times, Forest Rd and 4<sup>th</sup> St still not in good condition
- Paving of those roads still scheduled for 2016, we have made overtures to have other roads included while they are here, we are hopeful, specifically Henry St and Lake Ave
- Question on timing, we don't know
- Some lights repaired/replaced; if any lights still need repair please contact Jim Milford and we will contact the city
- Question about clearing some overhanging branches, but if we ask the CoKL they will send the large brush-clearing machine that made a mess of County Rd 30, we do not want that
- We are looking for more volunteers to do this kind of work in the community

## 9. Upper Wharf Committee Update

Trevor Biasi provided the following update:

- Sub-committee has been created: Trevor Biasi, Greg Taylor, Lynn Manning, Tom Anders
- Trustees took control in 1999, in 2007 it was granted Heritage status by CoKL
- Building needs repair, the concrete pad requires significant repair
- Civic Holiday weekend, David Wesley (Curator of Lin, Chair of Heritage Kawartha), made a good case for preserving and restoring the rain shelter, the only standing shelter on the Trent Severn, David has been helpful in suggesting grants available for funding
- There is a new grant, the Canada 150 Grant, tied to the 150<sup>th</sup> anniversary of Canada in 2017
- This is not a 50/50 grant, we are hoping that it will provide full funding for the Wharf restoration
- David will be helping with the application, there may be some requirements that may have to be preserved as part of the grant application: the roof, the buttresses, and the siding
- We do have contractors who are willing and able to provide quotes on the work
- We need to obtain quotes for both the concrete and the building; we cannot get quotes until we have drawings on what specifically will be done
- Email has been set up: [upperwharf@sturgeonpoint.com](mailto:upperwharf@sturgeonpoint.com)
- Are we going to solicit input from the community on the eventual use for the Upper Wharf? Yes, input is welcome at any time, either in person or by email
- Conceptual drawings for the building will be put on the SPA website for any feedback

## 10. President's Report

- Thank the 2014/15 Board Members for their contribution
- Bob LeCraw for the time and effort in the Wharf repairs during the winter
- Judy Haverkort for her organization of the events during the year, and her cleanup of the Public Dock
- Request that everyone takes the time to communicate with new members to the community to let them know about SPA, the membership and the benefits
- The low membership fee is to allow every family member 18 and over to join, may not be happening in all cases, let's make sure everyone who is eligible joins
- Thank you to the volunteers for helping with the July and Civic BBQ setup and cleanup
- Thank you to Jacqui Mutch for keeping the website update, and the email communications

- Thank you to Jim Milford for continuing to work with the city on road updates, signage updates, and working with Brian Junking to help contact Mike Farquar to keep us on the schedule for 2016 road repairs
- New Wharf Committee has been formed, please be in touch with any ideas
- Request to permanent residents to be aware of the candidates and vote in the upcoming Federal Election
- The bylaw change approved last year regarding the timing of the AGM, Peter Breyfogle requested we review the wording, we did review and the intended wording change will not result in meetings being scheduled in off seasons, our goal is to ma
- Meeting with first Constable of OPP and residents of Hickory Beach Association regarding traffic speed; we may be getting some radar traps on Sandy Point Road, Hickory Beach Rd, Golf Links Road, and Sturgeon Point Road; It was mentioned to police that we are not trying to stop usage of golf carts on village streets
- We have requested that next year OPP connect with SLSC to teach children bike safety, they have been in the area this past week
- There has been some concern about large exhaust boats, there is a bylaw to ensure they stay a specific distance from shore; you can report to the police, you need to know the registration # of the boat or the address of the boat owner and they will take action
- Question: Is SPA a part of the Ontario Federation of Cottagers? We used to be, there was a membership fee, we are not this year
- Reminder that we do accept donations, this year in particular given the high expenses we have incurred
- In the past, we had 2 lists, 1 email and 1 in person to manage costs, consider doing this again; virtually everyone has email addresses and we need to keep costs down

### **Election of New Members**

- Thank you to Maria Marlin for her work on the Board
- Nobody else was given permission to leave ☺
- Nominees for 2016/17: Rebecca McMurray as incoming Secretary
- All other members to remain: Phil Robertson (President), Debra Taylor (Vice President), Bob Le Crow (Treasurer), Judy Haverkort (Social), Trevor Biasi (Wharf Committee Liaison), Jim Milford (Roads & Maintenance), Jacqui Mutch & Sandy Holt (Communications), Sue Milling & Stephanie Wall (Directors at Large)
- Motion: Maureen / Second: Pauline / Carried

### **Other Business**

- Need someone to keep up the Upper Wharf in 2016, this is part of the Upper Wharf Committee consideration
- Paula Biasi will be planting
- If there are any donations of perennials, please be in touch
- Notice for this AGM – bylaws state 21 days notice before AGM, we will ensure this is followed in 2016
- Over the past few years, attendance at AGM has been dwindling; what would be the best time for the community to come out; we don't believe it's the timing, it may be the topics

### **Adjournment**

Motion to adjourn: Norm / Second: Jeannie / Carried