

Sturgeon Point Association Annual General Meeting

**September 2, 2018 9:30AM
Sturgeon point Union Church**

AGENDA

Approval of minutes of September 3, 2017 AGM

Trustee report - Phil Robertson

Directors reports:

- Review and approval of financial statement – Bob LeCraw
- Playground update – Dave Lightbound
- Social report – Judy Haverkort
- Communications report – Jacqui Mutch
- Roads report – Jim Milford
- President's report – Phil Robertson

Nominations for 2018-2019 SPA Board – Patricia Aspinwall

Other business – Phil Robertson



Sturgeon Point Association (SPA) 2017 Annual General Meeting - Minutes

September 3, 2017 10:00 am

SPA Directors in Attendance: Philip Robertson, Debra Taylor, Judy Haverkort, Jim Milford, Bob LeCraw, Sue Milling, Jacqui Mutch

Absent: Rebecca McMurray, Sandy Holt, Stephanie Wall, Claire Pendergrast, Trevor Biasi

Minutes

The meeting was brought to order and chaired by Phil Robertson, President of the Sturgeon Point Association.

1. Approval of 2016 AGM Minutes

- Motion to approve: Maureen M / Second: Andrea M / Carried

2. Trustee Report

Phil Robertson spoke on behalf of the Trustees (Biz Agnew also in attendance):

- Reminder on the Village Lands Trust – set up in 1999 years ago, to protect 5 pieces of community lands (public beach, upper wharf, leaf dump, park and one other undeveloped piece of land)
- There are 2 other trusts in Sturgeon Point – one owns the Church lands, the other trust owns the Sailing Club and Golf Club lands
- We are allowed to maintain control of these properties, as long as we work in conjunction with the CoKL, but we are required to all pay costs to maintain the lands and buildings
- The Trust cannot sell the land, if we ever decide we can't afford to maintain them, they must be returned to the CoKL
- Municipal Benefit Trust owned by 5 Trustees: Biz Agnew, Jean Debrisay, Tom Anders, Leslie Thomas and Phil Robertson; it is self-perpetuating, other owners will be added as necessary
- SPA manages/operates the lands on behalf of the Trustees
- Question: Can one put for their name to be part of the trust?
- Answer: The Trustees select the new members

3. Financial Report

Bob LeCraw provided the following update:

- 225 members as of today, totaling \$9,000 dues
- The call for donations resulted in \$12,550 in donations as of today
- \$16,400 balance today, after payables balance should be \$12,800
- Planning to repair dock at Public Beach
- The big project at the Upper Wharf is estimated to be significant and costly
- The raft at the Public Beach is in poor condition, we are planning to replace it in the spring
- Will plan to top up the wood chips in the park
- Question: What are the normal operating expenses
- Answer: Majority is maintenance on properties (park, beach, raft installation, leaf dump), social events, insurance
- Question: Are donations tax deductible
- Answer: They are, in partnership with the CoKL, as of now this will be ongoing
- Request: Add this to the website
- Question: Can we/should we give back the Wharf?
- Answer: It has not been a consideration to date
- Question: Any consideration for volunteers to do maintenance work to waterfront?
- Answer: We are always looking for help and volunteers. The work required on the Wharf is concrete related and beyond our capabilities. Looking for more permanent solution for raft at public dock. We applied for several grants in 2017 – we did not receive Canada 150 grant or Ontario 150 grant, other grants we did receive helped fund beautification.
- Question: Can we itemize cost per properties to understand running costs?
- Answer: Will do.
- Question: Would we consider user costs for leaf dump? \$40 membership fee seems low
- Answer: We will consider.
- Question: Do we get 3 bids for work and maintenance?
- Answer: For big projects, yes. For regular maintenance, cannot estimate costs. Former SPA President): Decision was made that local and convenient is critical
- Question: How long has the membership been at \$40? Would we consider raising?
- Answer: It has been 5 years. We should consider raising.
- Motion to approve financial report: Ted G / Second: Norm H / Carried

4. Park Update

Debra Taylor provided the following update:

- Next summer will mark 10 years since the installation of the new Playground
- Playground equipment is inspected every year. If there are any issues with bolts etc., Henderson would be contacted
- Additional wood chips are required and will be added in 2018. The chips need to be certified for playground safety.
- Basketball will be fixed or replaced

5. Social Report

Judy Haverkort provided the following update:

- 200-300 people attend each event every year (Canada Day & Civic BBQs)
- Local band "To the Point" have offered to play free at Civic Street Dance next year

6. Communications Report

Jacqui Mutch provided the following update:

- Updates provided on Sturgeon Point website: document "Welcome to Sturgeon Point" prepared and distributed, document "Why SPA?" on website explains Trust lands etc.
- Website and social media continue to be priority for communication
- Community safety page expanded – includes information pertaining to fire bans, bike safety, bears, etc.
- Posts on website automatically updated to Facebook
- Payments processed through PayPal
- Busiest month August, most new visitors May, average visit 125 seconds
- Email communications: We use MailChip service (free). Currently have 263 subscribers. Section on website under "Contact Us" to ensure you are on email list.
- Most successful communication was July letter from the President
- Question: Is it possible to have emails in advance?
- Answer: Will continue to try to get emails out sooner
- Reminder that having an up-to-date email is critical for SPA communications

9. Roads & Maintenance Report

Jim Milford provided the following update:

- Most roads have been repaired, except Henry Ave, Lake Ave, Golf Links Rd
- We have not received any information from CoKL in terms of repairs in 2018
- Some potholes filled on Henry and Lake Ave
- Question: A few years ago a date was thrown out for repairs
- Answer: The dates change, priorities change
- Question: Is Sandy Point Rd included?
- Answer: No, but we will add to the mandate.
- Comment: Hickory Beach currently has petition from community re Sandy Point Rd
- Question: Do they do roads assessment every year?
- Answer: Re-prioritization happens every year
- We have good rapport with CoKL, but we do not control prioritization
- Question: How can we better manage speed as cars enter Sturgeon Point?
- Answer: The city will be extending the 40 km/hr zone by an additional 100 m
- Question: The private road on Lake Ave used to have sign indicating it was unassumed, can it be marked?
- Answer: SPA cannot assume and close the road. We will speak to CoKL.
- Question: We need to continue to petition for 3-way stop sign to be installed at entrance to Sturgeon Point
- Answer: We have petitioned the city, they came and assessed the area, it was taken to council and not approved. The extension of the 40 km/hr zone was approved.
- Question: What happened to the stop sign that was installed and removed in a day?
- Answer: Jim called the CoKL and they removed it.
- Question: Would it help if non SPA members started an email campaign?
- Answer: It is unlikely to work, the change must be approved by Council. The council will be very unlikely to vote against things that go against staff recommendations. We are too small of a community.

- If there are any streetlights out in the area, or posts that are in need of repair, contact Jim with the number on the post and will make sure the city is aware. They only repair once there are a number of lights out.

10. President's Report

Phil Roberston provide the following update:

- Thanks to everyone who attended the AGM today (larger group today)
- Thanks to the 2016/17 SPA Board Members for their contribution
- Current board: Philip Robertson, Debra Taylor, Judy Haverkort, Jim Milford, Bob LeCraw, Sue Milling, Jacqui Mutch, Rebecca McMurray, Sandy Holt, Stephanie Wall, Claire Pendergrast, Trevor Biasi
- Special thanks to Sue for all the work on the grant applications
- The biggest thanks goes to all members, especially for answering the call to donations
- Upper Wharf Committee update:
 - Currently dormant because there are no funds
 - We need to determine what we are going to do with the building
 - It has become a very active swimming area
 - The rain shelter is a designated Heritage Building
 - It is the last ferry dock in the Trent-Severn
 - We need to identify what work should be done, how much it will cost, and what we are willing to fund as a community
- Membership: please check with Bob to make sure your membership has been paid
- New residents: important for them to be welcomed, aware of SPA, and involved
- We typically have 12 Board members, this year we have 11 positions filled, 1 role open
 - Looking specifically for Financial/Accounting and Communications experience

11. Election of the Board

- Proposed members for 2017/18:
 - New: Patricia Aspinwall , Matthew Carr, Jeff Harris,
 - Returning: Phil Robertson, Debra Taylor, Bob Le Craw, Judy Haverkort, Trevor Biasi, Jim Milford, Jacqui Mutch, Sue Milling
- Motion to nominate Mary Newton to be a Board Member, opportunity for SPA to have Fundraising capabilities, declined based on need for Finance or Communications
- Motion to nominate Dave Lightbound to support Communications
- Board members approved

12. Other Business

- Question: How is Upper Wharf committee formed?
- Answer: Core group will be formed by SPA and then volunteers/participants will be sought
- CoKL is being realigned:
 - Counsellors/Wards being reduced from 14 to 8
 - Sturgeon Point will be realigned with Fenelon Falls
- Question: Can weeds be cut at Public Beach?
- Answer: Yes, but it does cost \$
- Thanks to Phil Robertson for his work as President

13. Meeting Adjournment

Motion to adjourn: Simon A / Second: Patricia A / Carried